Permit #S00071094

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00071094 **Type of Permit:** STILL **Release Date:** 11/06/2013

Production Company A COMMON THREAD INC

Insured Company Name A COMMON THREAD INC

Contact Phone No. 1 310-823-7300
Contact Phone No. 2
Fax
Address 4081 REDWOOD AVE
LOS ANGELES, California 90066

Production Title ZUMBA FITNESS

Type of Production Still Photo

Producer GABRIELLE PAGE

Director JENNIFER TRUJILLO

1st AD NA NA

Production Manager NA NA

FilmL.A. Coordinator Tim Overbeck

Location Manager GABRIELLE PAGE
Primary Phone Mobile - 310-592-6703
Secondary Phone

Location Assistant NA NA
Primary Phone Office - 000-000-0000
Secondary Phone

Fees

FILMLA STILL APPLICATION FEE	$60.00	**Total Permit Fee**	$210.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 15 PLUS PERSONS	$150.00	**Number of Locations**	1

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Summary Information — Location

Permit Number S00071094
Production Company A COMMON THREAD INC
Insured Company A COMMON THREAD INC
Production Title ZUMBA FITNESS

Location Manager GABRIELLE PAGE
Primary Phone Mobile - 310-592-6703
Secondary Phone

Location Address 4601 Alla Rd, Los Angeles, CA, 90292

Location Type Park

Film Dates 11/7/2013 - 11/7/2013 11:00 - 13:00 1 day

Open or Closed to the Public Open

Generic Conditions
All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document 71094 - Guidelines - Glen Alla (Zumba 41690) 11 7 2013.pdf

Equipment on Location

Type	Quantity
Cube Trucks	1

Personnel on Location

Type	Quantity
Cast	2
Crew	13

Filming Activities Equipment on property; Exterior establishing shots; Handheld equipment; Still shots of 2 women doing Zumba Fitness in the park.; Park reservation # 41690 Raquel is contact;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 672 **Grid:** C6

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Raquel Jamerson
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Parking

Base Camp Location Type : Other Location	4081 Redwood Ave, Los Angeles, CA, 90066	**Crew Parking** Location Type : Other Location	4081 Redwood Ave, Los Angeles, CA, 90066

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

FILM PRODUCTION GUIDELINES

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

Glen Alla Park

In order to maintain and preserve the park properties as an attractive environment for both park patrons and the film industry, we ask that you follow the guidelines below:

- **Ok to still photo shoot at Glen Alla Park on Thursday, November 7, 2013.**
- **Ok to have 2 cast and 13 crew.**
- **Ok for 1 cube truck.**
- **Crew parking will be off-site.**
- **Company requested to inform all film crew members of the written guidelines.**
- **Vehicles may not block the asphalt road at any time.**
- **Vehicles are not allowed on dirt trails.**
- **The company's activities must give the "right of way" to excessive traffic of park patrons.**
- **Cutting any chaparral vegetation and filming in the area overgrown by the chaparral is not permitted.**
- **Bolting or nailing into the trees is not permitted.**
- **Staking is not allowed/permitted.**
- **Bringing soil, mulches, leaves and other material used for footing or blowing effects is not permitted unless approved by the Park Maintenance Supervisor.**
- **Digging holes, trenches and ponds is not permitted unless prior approval has been granted by the Park Film Office.**
- **Alterations to the landscape, including the dirt road, must be leveled off before the company leaves the location.**
- **Company must provide toilets from beginning to end of the reservation period.**
- **Preparing, staging or actual filming will be stopped by Park Management if unexpected weather conditions in combination with the company's activities causes damage to the area.**
- **Company is responsible for cleanup of the entire area they have occupied.**
- **Any alterations to the landscape must be completely repaired before company departs location.**

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- **Any damage to the landscape or irrigation system will be considered subject for mitigation procedures, which could result in monetary reimbursement or restoration work.**
- **NO cars are allowed to drive inside the park.**
- **MUST park all vehicles outside of the park.**
- **Park Film Office will NOT be held responsible for any parking citations the company might receive from parking officers, if parked illegally in park.**
- **Company MUST work around park patrons, park staff and park activities.**
- **MUST adhere to Park staff's instructions at all times. Monitor's instructions and/or judgment may override written guidelines.**
- **NOT allowed to have a generator on site at any time.**
- **NOT allowed to smoke on site at any time.**
- **OK to do two minute pedestrian control while cameras are rolling.**
- **MUST allow patrons to pass though access areas when cameras are NOT rolling.**
- **MUST hand carry and/or cart all filming equipment to desired filming location.**
- **DOES NOT have exclusive use of the park.**
- **MUST work around park patrons, maintenance and park activities.**
- **MUST leave the area/trail containing the big bench clear at all times.**
- **NOT allowed to close off access areas to the park.**
- **NOT allowed to film any patron unless given written consent.**
- **MUST leave area clean once all filming activity has concluded at the park.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office

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for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-71094
A COMMON THREAD INC – "ZUMBA FITNESS"
(GLEN ALLA PARK)

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